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| APPENDIX 2 - International Travel Risk Assessment | | | |
| College/PSU: |  | Assessment Date: |  |
| Location(s):  Countries (including transit) |  | Assessor:  (Line manager / academic supervisor / traveller) |  |
| Departure Date: |  | Return Date: |  |
| Approx. number of participants: | Staff:  Students:  Others: | Associated documents  (The following documents will be held by the College / PSU and will be readily available in an emergency). | Participant information (including emergency contact details)  Communication plan and Itinary (including flight details / accomodation) |
| Purpose of the visit. Benefit to the participants / University: |  | | |
| <https://www.gov.uk/foreign-travel-advice/>  Has the foreign office advised against all travel to the region(s)? Yes / No  Has the foreign office advised against all but essential travel to the region(s)? Yes / No | | | |
| Approver declaration (below): I have read the risk assessment and am satisfied that the proposed visit is necessary and that the traveller(s) are taking reasonable precautions. | | | |
| Line Manager / Supervisor / Field Leader: | Name / signature: | Approval to travel to countries with any moderate / high risk:  Head of College / DPSU | Name / signature:   * Not applicable |
| Copy of approved document to be forwarded to: | Name / e-mail address: | Additional approval to travel to countries with any high-extreme risk:  Registrar | Name / signature:   * Not applicable |

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| **Level of risk – summary (drum cussac)** | | | | | | |
| **Country:** | **Overall Risk** | **Security** | **Environmental** | **Infrastructure** | **Medical** | **Political** |
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[Drum cussac](https://drum-cussac.com/) – Negligible (1), Low (2), Moderate (3), High (4), Extreme (5). Any risk **3.0** or above requires approval from the HoC / DPSU. Any risk **4.5** or above requires approval from the HoC / DPSU and Registrar.

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| **Entry requirements:** <https://www.gov.uk/foreign-travel-advice/> |
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| **Headlines Up Front:** |
| Point brief executive summary |

*Italic type is not prescriptive it is simply guidance, the factors will be drawn out from the country intelligence (e.g. Drum Cussac / FCO advice). Consider factors* ***relevant*** *to your travel / stay.*

| **Country:** | | | | |
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| **What are the hazards?** | **Who may be harmed ?** | **How may they be harmed?** | **What are you already doing?**  **Controls / Mitigation** | **Do you need to do anything else to manage this risk?** |
| **Security:**   * *Terrorism* * *Crime* * *Conflict* * *Unrest* |  |  |  |  |
| **Environmental:**   * *Seismic* * *Storm* * *Climate* * *Man-made* * *Remoteness* * *Altitude* |  |  |  |  |
| ***Infrastructure:***   * *Aviation* * *Land / local travel* * *Utilities* * *Cyber* |  |  |  |  |
| **Medical / Health:**   * *Disease* * *Facilities* * *Pharmaceuticals* * *Water* |  |  | Nearest medical facility:  Vaccinations: |  |
| **Political:**   * *Political stability* * *Corruption* * *Rule of law* * *Sanctions* |  |  |  |  |
| **Local laws and customs:**   * *Local customs* * *Dress code* * *Religious observances* * *Legal system* |  |  |  |  |
| ***Accomodation:***   * *Health & Safety Standards* * *Fire* * *Security* * *Hygiene standards* |  |  |  |  |
| **Miscellaneous:**   * *Money / banking facilities* * *Enhanced communications – satellite phone* |  |  |  |  |
| **This risk assessment relates to the countries you are visiting, a separate risk assessment is required for the *activities* you are carrying out.** | | | | |

**Actions arising from risk assessment**

| **Actions** | **Lead** | **Target Date** | **Done Yes/No** |
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